

## How To Do Business With NWL®

**Main Operations / Escalations Point of Contact: Business Relationship Management** ([BRM@nwlic.com](mailto:BRM@nwlic.com)).

### MyNWL Advisor Website ([MyNWL.com](http://MyNWL.com))

- Access active policies and pending business
- Download marketing materials & case studies
- Review commission schedules & statements
- View NWL's current interest rates

### Running Illustrations

- Run Annuity & Life illustrations through the Illustrations & Quotes link on the MyNWL home page, or
- Contact your Regional Wholesaler or the NWL Sales Desk at **(800) 760-3434** or [SalesDesk@nwlic.com](mailto:SalesDesk@nwlic.com)

### Obtaining Forms

- New Business & Policyowner Services Forms are available through the FormSource link on the MyNWL home page

### Licensing & Commissions

- Email contracting paperwork submissions & general Licensing questions to [NWLLicensing@nwlic.com](mailto:NWLLicensing@nwlic.com)
- Email commission inquiries to [NWLComm@nwlic.com](mailto:NWLComm@nwlic.com)

### Product Specific Training

- NWL offers Product Specific Training through [RegEd](#)

### New Business Submission

- Submit Business via e-App link on the MyNWL home page
- Email applications and pending requirements to [nbrequirements@nwlic.com](mailto:nbrequirements@nwlic.com)
- Fax applications and pending requirements to **(512) 719-8507**
- Mail applications, pending requirements and premium checks to:  
National Western Life  
PO Box 209080  
Austin, TX 78720-9080

### New Business Inquiries

- Email transfer inquiries to [NB-Transfers@nwlic.com](mailto:NB-Transfers@nwlic.com)
- Email annuity inquiries to [NB-Annuity@nwlic.com](mailto:NB-Annuity@nwlic.com)
- Email life inquiries to [NB-Life@nwlic.com](mailto:NB-Life@nwlic.com)

## NWL Mailing Address

National Western Life  
PO Box 209080  
Austin, TX 78720-9080

## NWL Physical & Overnight Address

National Western Life  
10801 N Mopac Expy, Bldg 3  
Austin, TX 78759-5414

## Inbound Wire Details for Premium Submission

Moody National Bank (MNB)  
2302 Post Office  
Galveston, TX 77550  
Phone: (409) 765-5561

SWIFT Code: MNBGUS41  
Routing Number: 113100091  
Account Number: 3010010837

# New Business Checklist

Use the checklist below to ensure required materials are completed and submitted prior to writing your first business:

- **Data Sheet & Contracting Paperwork**
- **Proof of Errors & Omissions (E&O) Coverage - Declaration Page**
  - Every contract requires E&O
  - Named Insured must match Contract Name
- **Completion of Required Training:**
  - Visit [AML Training](#)
  - Training must have been completed within the last 24 months.
- **Annuity Suitability Training**
  - See Form SAT-1299 (available through MyNWL) to verify if this training is required by your state
  - Required prior to sale
- **Product Specific Training**
  - See [RegEd](#) for details
  - Applicable to annuities only
  - Required prior to sale

### *Avoid delays, submit today!*

Don't miss a deadline. Submit application materials once they've been completed to avoid delays. Many states only allow back-dating up to 15 days. After the 15-day window, you'll need to get paperwork re-signed.

**We look forward to receiving your business!**

**Questions? Contact our Sales Desk at:  
(800) 760-3434 • [SalesDesk@nwlic.com](mailto:SalesDesk@nwlic.com)**

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